

California City
X City Council, RDA, Planning Commission
Staff Report
City Manager
March 1, 2007

Status: X Routine Closed Session

Meeting Date: March 6, 2007

Item: NB-1: Budget amendment

Background: The City Council adopted a budget for FY06/07 which included a \$65,000 General Fund appropriation for data processing. The intention was to acquire new general budgeting/accounting software.

Subsequently staff suggested that this acquisition could reluctantly be postponed and the appropriation be used to fund a special election for Measure “A”, with an estimated cost of approximately \$30,000.

Attached is the summary of costs to the vendor in a total amount of \$70,925. The cost of the software is \$38,000 with data conversion at \$12,550.

The vendor is requesting \$35,462.50 as a deposit. They have agreed that the balance will not be paid until the software is functioning onsite. The Council’s direction is the have the software operational for the next fiscal year. The vendor has accepted that the balance will not be paid until next fiscal year.

The new software will allow for consolidation of City and RDA accounting functions to be managed through the same software package.

Critical Timelines: Research on the vendor has been completed. Installation, training and data conversion takes approximately four months. Time is of the essence if we are to implement this new software by July 1, 2007 as directed.

Recommendation: Council approve that \$35,462.50 be expended from line item 10-109-7060 for general accounting software and related expenses from the same account. Council authorize the City Manager to budget \$35,462.50 in fiscal year 07/08 for the balance of general accounting software and related expenses.

Council Motion: Approve expenditures as outlined by staff.

Fiscal Impact: \$35,462.50.

Environmental Action: None.