

**REGULAR MEETING
CITY OF CALIFORNIA CITY
PARKS & RECREATION COMMISSION
Wednesday, April 20, 2011
Council Chambers, 21000 Hacienda Blvd.
MINUTES**

Council Chambers, City Hall, 21000 Hacienda Blvd.

*** At this time, please take a moment to turn off your cell phones ***

1. **CALL TO ORDER** – Chair Helen Dennis called the meeting to order at 5:30pm.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
Present were: Commissioners Hemingway, Sanders, Tarvin, Vice Chair Sutherland and Chair Dennis.
4. **ADOPT AGENDA**
Motion by Commissioner Sanders, second by Vice Chair Sutherland to adopt the Agenda, Motion Carried.
5. **PRESENTATIONS**
None
6. **STAFF ANNOUNCEMENTS**
Public Works Director, Mike Bevins, spoke on behalf of City manager, Tom Weil.

Mr. Bevins announced that a Special Tax Workshop will take place on Monday, April 25, 2011 at 5:30pm at City Hall.

The down payment has been made to secure the pyrotechnics for the July 4th, 2011 celebration. It was noted that this could be the last fireworks show in the city if the Special Tax does not get passed.

The cooling center has been approved by Southern California Edison (SCE) and the City Council. The cooling center will be located inside the Strata Center in Central Park, SCE will be providing funding for the center by way of refreshments, games and activities and a portion of electricity usage. Hours and dates will be announced at a later time.

Community Center Update – The City Council approved the agreement with the County for Community Development Block Grant (CDBG) funding. The application is at the County level at the moment awaiting signatures from the County Board. The City expects that demolition will

begin in the middle of May, 2011 and solicitation for bids will take place when the contract is received back from the County.

Scout Island Update – Mr. Bevins advised that the underground infrastructure and street is now complete. Funds are available to complete the shell of the “Bob Parker” lodge building and fundraising efforts are being planned by Toni Evans with the Chamber of Commerce to complete the interior. Gates will be constructed and placed at the entrance of the Island and will match the gates at the entrance of Central Park with the exception of the Twenty Mule Team Wagon. An emblem for the gate has not been created as of today.

Mr. Bevins also advised that Matt Zang, Bob Parker’s grandson will be the Project Manager for the “Bob Parker Lodge”. Mr. Zang is a senior at Cal State Northridge; the project will be supervised by local contractor Pepper Williams. Mr. Zang and Mr. Williams will be soliciting volunteers for labor to assist with completing the project. Robertson’s concrete will also be providing concrete at 40% cost reduction.

7. PUBLIC BUSINESS FROM FLOOR

None

8. CONSENT CALENDAR

CC 1. Minutes of Special Workshop Meeting – 3/23/11

CC 2. Minutes of Special Meeting – 3/23/11

Motion by Commissioner Hemingway, second by Commissioner Sanders to approve the minutes of the special workshop meeting of 3/23/11 and the minutes of the special meeting of 03/23/11- Motion Carried

9. CONTINUED BUSIENSS

CB 1. Central Park Playground Equipment – City Manager Weil

Shelly Hornback, Parks & Recreation Supervisor distributed some quotes to the Commissioners for new playground equipment. Consensus of the Commissioners to task staff to obtain complete quotes for the two selections; “Kid Haven” and “Twist & Slide” to include ground cover, materials and installation. (see attached)

CB 2. Communications Review – City Manager Weil

Jan Sprague read correspondence from Shelly Hornback and Brenda Daverin to Mojave Unified School District and California City Middle School to show their appreciation for the use of their facilities. (see attached) –

CB 3. Grant Review / Balsitis Park – Prop 84 – City Manager Weil

Mr. Bevins advised of a meeting with the State Department of Parks and Recreation, scheduled to take place on May 26, 2011. The purpose of the

meeting is to tour the Balsitis Park location and revise the grant application to meet the needs of financial qualification. The new application will be to realign the soccer fields and reduce the funding to under two million. An emphasis for at least two public meetings was noted to afford the community to provide input for the grant application process. Consensus of the Commissioners to place this item on the next scheduled workshop agenda on May 18th, 2011 in lieu of the Master Plan. Notice to be placed in the newspaper to invite the public to attend. The reminder of the review for the master plan will take place on the agenda at the next regularly scheduled meeting following the workshop.

10. NEW BUSINESS

NB 1. 501 (c)(3) – City Manager Weil

Mr. Bevins spoke on behalf of Mr. Weil. Information pertaining to the not for profit status; staff recommends that if a 501(c)(3) is to be created a specialized counsel should be retained to ensure that all of the legalities are taken care of and responded too. Consensus of the Commissioners to task staff to pursue and investigate, update to be provided in the June meeting.

NB 2. Parks & Recreation Master Fee – City Manager Weil

Consensus of Commissioners to refrain from making any changes to the fees as Shelly Hornback did not indicate the need to do so at this time.

NB 3. Park(s) Priorities – City Manager Weil

Mr. Bevins advised that currently the following projects are in the process; Art/Community Center, Top of the Hill, Waterfall, Scout Island, Inspiration Walk, Balsitis Park, Conklin/Heather Pavement. Mr. Bevins also advised that the possibility of creating a 2-space parking area for the dog park may also be created if it was the desire of the Commissioners; this was made possible by the addition and completion of Scout Island Drive which will be a legal street designation upon recordation. Bevins also communicated the need to move forward with “Freedom Park” and ‘fence’ the area in. Bevins suggested that donations could be solicited by way of brick engraving with names of ones serving in the military or veterans. Commissioners echoed that this sounds like such a great project and idea and very fitting for the project and park.

11. COMMISSION AGENDA

Commissioner Hemingway

Advised that the signs he had requested at an earlier meeting had still not been placed _____. Also asked about the stubs that secure the skate park on basketball courts be taken care of. Shelly advised that the original plan for the stubs were to be sunken so as not to be exposed and raised; however the expedition to erect the skate park created the bolts not to be sunken into the concrete; Shelly will follow up with this matter and make sure that the bolts get placed properly so as not to create an unsafe surface.

Commissioner Sanders

Reminded the Commissioners that had volunteered for the Desert Rose Garden club and tour will be taking place on May 13th & 14th, 2011.

Commissioner Tarvin

Requested information pertaining to the top of the ‘hill’; he requested that the Commission discuss and create a plan as to when some detail can be addressed for this project and set some target dates for performance and completion. Commissioners tasked staff to update the Commissioners on what needs to be done on the ‘hill’. Place on agenda for June meeting.

Vice Chair Sutherland

Verified that the Grand Opening of the Dog Park will have a ribbon cutting ceremony. Commissioner Sanders confirmed that the Chamber of Commerce has scheduled the ribbon cutting ceremony for the dog park on May 14th, 2011 at 10:00am.

Chair Dennis

Expressed gratitude to the staff for their efforts on the sidewalk project on Conklin and Heather.

Staff advised the Commissioners that the project will not be complete before Desert Tortoise Days due to the large scope of work that needs to be done and the vast area to be covered.

Staff reminded the public in attendance and the Commissioners that a Workshop will be taking place on April 25, 2011 to discuss the Special Tax.

Chair Dennis expressed the importance of placing the Prop. 84 application process on the next workshop agenda in lieu of the Master Plan and that further discussion and revision on the completed draft pages will be placed on the May regular agenda. Notice will be placed in the Mojave Desert News to encourage our Community to attend.

12. ADJOURNMENT

Motion by Vice Chair Sutherland, second by Commissioner Tarvin to adjourn the meeting at 6:45pm. Motion Carried.

Respectfully submitted by,

Jan Sprague, Parks & Recreation Secretary

APPROVED BY THE PARKS & REC COMMISSION ON _____