

**REGULAR MEETING
CITY OF CALIFORNIA CITY
PARKS & RECREATION COMMISSION
Wednesday, June 15, 2011
Council Chambers, 21000 Hacienda Blvd.
MINUTES**

1. **CALL TO ORDER** – Chair Helen Dennis called the meeting to order at 5:30pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present were: Commissioners Hemingway, Sanders, Tarvin, Vice Chair Sutherland and Chair Dennis.

4. **ADOPT AGENDA**

Motion by Commissioner Hemingway, second by Commissioner Tarvin to adopt the Agenda, moving CB 3 to follow Public Business from the floor, Motion Carried.

5. **PRESENTATIONS**

None

6. **STAFF ANNOUNCEMENTS**

Community Center Update

City Manager Weil advised that the Community Center project is moving forward; currently staff is awaiting information from the County with regards to the bid process. Commissioners tasked staff to provide them a date when the project goes out to bid. It was noted that there is a 45 day bid process, during which time staff will begin the demolition process. City Manager Weil also advised that there is a \$21,400 claim payment still to be made and staff would like to utilize these funds for landscaping around the Community Center.

Scout Island Update

Public Works Director Bevins advised that he is in contact with the Boy Scouts of America (BSA) and is hoping to find a member to head and monitor the project moving forward.

Balsitis Playground Equipment

City Manager Weil announced that the Council approved the playground equipment that the Parks & Recreation Commission had selected, at their last meeting. Shelly has just selected the colors and will provide pictures as soon as she can get them. City staff will be installing the equipment when it is received.

7. PUBLIC BUSINESS FROM FLOOR

None

CB 3. 501(c) 3 Non-Profit establishment.

Public Works Director Bevins advised the Commissioners about the 'nature' of the 501 (c) 3, this title is a tax definition that allows people to donate and not be taxed. Bevins recommends hiring an attorney to accomplish the effort to avoid any errors; he also pointed out that if the process is not filed correctly the donator suffers by not being able to take a tax deduction for the donation. Bevins advised that when he established a 501(c) 3 several years ago the cost was about \$40,000.

The Parks & Recreation would not be the 501(c)3 group, it would need to be separate, a Board needs to be created and file for by-laws and articles of incorporation etc. Bevins recommends that the Commissioners oversee the foundation and contribute to the overall plan and what their function is going to be. Bevins also recommended that the Commissioners view some existing by-laws to gather ideas on how to make the decisions for establishment.

Chair Dennis tasked Commissioner Tarvin with gathering some more information about the 501(c) 3 and provide at the next meeting as he advised that he has a book regarding 501(C)3.

Bevins excused himself and left the meeting to City Manager Weil; during which time Bevins called to advise that he talked to his contact regarding the process and advised that the process is not as complicated as he originally had advised, this is in fact something we can do ourselves and his contact is willing to help with the process.

Consensus of the Commissioners to have a workshop to discuss the 501(c)3 on Wednesday July 20, 2011 at 1:00pm.

8. CONSENT CALENDAR

CC 1. Minutes of Special Workshop Meeting – 5/18/11

CC 2. Minutes of Special Meeting – 5/18/11

Motion by Commissioner Hemingway, second by Vice Chair Sutherland to approve the minutes of the special workshop meeting of 5/18/11 and the minutes of the regular meeting of 05/18/11 - Motion Carried

9. CONTINUED BUSINESS

CB 1. Communications Review

None received however City Manager Weil advised of his visit to Sacramento, he met with Representatives Conway and Fuller to express the Cities desire for their support with the Prop 84 application. Both representatives advised that they were willing to write letters of support on our behalf.

City Manager also advised that the 'perimeters' of representative authority are in the beginning stages of being redefined. the new areas are outlined and can be viewed at www.wedrawthelines.gov

City Manager Weil also advised that he was able to spend about 45 minutes with the Department of Parks & Recreation (DPR) talking about Balsitis Park. The DPR received the new vision very well and appreciated staff visit.

CB 2. Central Park "Hill" Plans

Follow up discussion from the Workshop took place on the Hill and Public Works Director will be providing the printed power point presentation for their review. The power point presentation contains plans for the hill that were discussed and proposed prior to the formation of the Parks & Recreation Commission.

Chair Dennis would like to see the mention of the Hill in the Master Plan under Central Park.

City Manager Weil advised of the current projects taking place and emphasized that although there appears to be very little progress being made on the hill the waterfall has been redesigned for flow purposes and is now working. He reminded the Commissioners that there is damage to the pier that was used to join the bridge, due to the fire, and will need to be removed; the bridge will be preserved for the COPE course for Scout Island.

Scout Island and Inspiration Walk have also been added to the parks facilities; Bevins has asked for assistance from the Boy Scouts with tackling the weeds at Inspiration Walk.

City Manager Weil advised the Commissioners that staff is still open for suggestions for the Hill, Chair Dennis advised that the Hill should be mentioned in the Master Plan.

10. COMMISSION AGENDA

Commissioner Hemingway

Commented that he believes another field trip to the top of the hill should be planned.

Chair Dennis

Chair Dennis expressed appreciation to the Commissioners for their time.

City Manager Weil advised of the upcoming neighborhood watch meeting on June 18th at 10:00am at the California City Middle School. This meeting will also introduce the Special Tax. Also Town Hall meetings have been scheduled to discuss Special Tax, every other Wednesday beginning June 29th, 2011. Location pending approval from the Mojave Unified School District for facility usage.

City Manager Weil advised the Commissioners that he had just had a meeting with Ann to discuss the landscaping in the medians. The Desert Rose Garden Club planted the new medians but unfortunately staff cannot maintain the sheer amount of upkeep that the median is currently demanding.

Commissioner Tarvin mentioned that at the main doors at Marie Calendars in Lancaster there are small trees with a mound of flora and a small area of grass and that he feels that this was very aesthetic and pleasant; he envisions something like this at the top of the Hill.

11. ADJOURNMENT

Motion by Commissioner Sanders, second by Commissioner Tarvin to adjourn the meeting at 6:45pm. Motion Carried.

Respectfully submitted by,

Jan Sprague, Parks & Recreation Secretary

APPROVED BY THE PARKS & REC COMMISSION ON _____