

**SPECIAL MEETING
CITY OF CALIFORNIA CITY
PARKS & RECREATION COMMISSION
Wednesday, June 15, 2011
Council Chambers, 21000 Hacienda Blvd.
MINUTES**

Council Chambers, City Hall, 21000 Hacienda Blvd.

***At this time, please take a moment to turn off your cell phones ***

1. **CALL TO ORDER** – Chair Helen Dennis called the meeting to order at 4:00pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
Present were: Commissioners Hemingway, Sanders, Tarvin, Vice Chair Sutherland and Chair Dennis.

4. **WORKSHOP**
Prop 84 Application Process
Public Works Director Bevins explained that the application is ready to be submitted; the deadline for submittal is July 1, 2011. The application was “polished” to increase the funding possibility, the application was readdressed with the deletion of some portions of the previous application, removing the Community Center and adding a concrete walking path in lieu of the previous gravel application. Townsend confirms that we are on track and should hear about funding awards in October 2011. The City is seeking 1.7 million in funding.

City Manager Weil visited with the State Department of Parks (DPR) in Sacramento last month to discuss the Balsitis Park project and he believes they received the vision very well. The State has reduced funding for travelling parties to outlining Cities and was unable to follow up with staff in California City; therefore they were appreciative of staffs visit with them in Sacramento.

It was noted that notice has been placed in the newspaper; Mojave Desert News, advertising both this meeting and the scheduled workshop meeting in July to discuss the Prop 84 process in order to acquire increased public participation.

There was no public in attendance at this meeting.

Parks & recreation Master Plan Progress

The Master Plan progress was presented to the Commissioners; pages 1-10, 12-16, 20-25, 29-32 *note page numbers do not match the whole document and are for publishing/editing purposes only* Commissioners

noted a couple of typo's and tasked staff to address; consensus of the Commissioners to take the pages home for further review and discussion at the next Workshop in July.

Public Works Director Bevins advised that the addition of ADA requirements be placed in the Master Plan.

Chair Dennis asked for follow up information regarding the "Hill". Public Works Director advised that staff had resolved an ADA requirement for access to the top of the hill by implementing an 11% grade (as required by ADA standards) in the plans. Bevins further demonstrated by way of drawing on the board the access points for the ADA access ramp, the hill must be reshaped in order to secure the structure and integrity of the hill; Bevins noted that over time there has been some serious erosion issues that will need to be addressed. Further demonstrations of possible ideas were drawn and the Commissioners discussed and provided their visions of what they would like to see at the top of the hill.

Commissioner Sanders enquired about grass being available in the seating area, Bevins stated that a gradual stepped grass seating area can be implemented and would be very easy to maintain and irrigate, Chair Dennis would like to see xeroscape and a place for Wedding Ceremonies.

Commissioners tasked staff to provide a copy of the power point presentation of the plans for the hill that had been previously provided at an earlier meeting prior to the formation of the Commission.

Commissioners were also briefed about the Conklin and Heather sidewalk project; staff has been pulled away for other projects and so while progress is being made it is a little slower than expected. Bevins noted that the City has recruited some temporary summer employees to assist with the sidewalk project.

Bevins also noted that he is going to delegate each member of the Parks & Recreation Maintenance Dept. with their own responsibility areas; this should provide some sense of ownership and regular maintenance for our Parks.

Emphasis was placed on the importance of the Special Tax and the services it provides and that funding for 2013 is pending the passage of the Special Tax, therefore staff is limited when planning projects for the future.

5. ADJOURNMENT
Workshop adjourned at 5:20pm.

Respectfully submitted by,
Jan Sprague, Parks & Recreation Secretary

APPROVED BY THE PARKS & REC COMMISSION ON _____